

## ANNUAL CHAPTER OPERATIONS REPORT

|              | <u>Activity</u>                                                                                                       | <u>Point Structure</u>       | <u>Points</u> |
|--------------|-----------------------------------------------------------------------------------------------------------------------|------------------------------|---------------|
| 1.           | Membership Recruiting                                                                                                 | 5 points per new member      | _____         |
| 2.           | Retention                                                                                                             | 3 points per renewal         | _____         |
| 3.           | New Life Members                                                                                                      | 3 points per new life member | _____         |
| 4.           | Contributions to chapter's installation and/or community projects as substantiated in chapter's minutes               | 1 point per \$10 donated     | _____         |
| 5.           | Volunteer hours for chapter's installation and/or community projects as substantiated in chapter's minutes            | 1 point per hour donated     | _____         |
| 6.           | Contributions to the NCOA Scholarship, or Disaster Relief Fund, Snowball Express, International Auxiliary or NCOA HQs | 1 point per \$1 donated      | _____         |
| 7.           | Benevolent programs run/sponsored by chapter as documented in minutes                                                 | 25 points per program        | _____         |
| 8.           | Chapter News Letter                                                                                                   | 25 points per issue          | _____         |
| 9.           | Certified Merchant Program                                                                                            | 5 points per Merchant        | _____         |
| 10.          | Chapter Web Site or Facebook Page – Must be currently active. <b>Provide web address below.</b>                       | 300 points                   | _____         |
| 11.          | Social Function (20 or more attendees)                                                                                | 25 points per function       | _____         |
| 12.          | Voter Registrations                                                                                                   | 1 point per registration     | _____         |
| 13.          | Co-existing Auxiliary or Regular Division chapter                                                                     | 100 points                   | _____         |
| <b>TOTAL</b> |                                                                                                                       |                              | _____         |

**Important Notes:**

*When computing totals for items 4, 5, 6, 7 and 11, if both a Regular Chapter and an Auxiliary Chapter work on a project, points and/or monies must be split equally by the chapters. **Both** chapters **cannot** claim the total points and/or monies.*

*Coupon clippers – volunteer hours should be counted but value of coupons should not be counted.*

Chapter Name: \_\_\_\_\_

Chapter Number: \_\_\_\_\_

Chairman's Signature: \_\_\_\_\_

|                       |
|-----------------------|
| HEADQUARTERS USE ONLY |
| REGION: _____         |
| S/L: _____            |

Chapter Website/Facebook Page \_\_\_\_\_