



# Scholarship Application

**Applicant is:**  the son or daughter of an NCOA member **OR**  the spouse of an NCOA member.

## **A. PERSONAL INFORMATION**

1. Name \_\_\_\_\_
2. Age \_\_\_\_\_
3. Date of Birth \_\_\_\_\_
4. Social Security Number \_\_\_\_\_
5. Sex \_\_\_\_\_
6. U.S. Citizen?  Yes  No
7. Parents'/Spouse's Branch of Military Service and Rank \_\_\_\_\_ Dates Served \_\_\_\_\_
8. Parents'/Spouse's NCOA Membership Number (**REQUIRED**) \_\_\_\_\_
9. Name of Parent/Spouse who is an NCOA Member \_\_\_\_\_
10. Address (street) \_\_\_\_\_
11. Address (city, state, Zip) \_\_\_\_\_
12. Telephone Number \_\_\_\_\_
13. Applicant's E-mail \_\_\_\_\_
14. This is will be my  1st  2nd  3rd  4th year of undergraduate study.

## **B. EDUCATIONAL INFORMATION**

1. High School \_\_\_\_\_
2. Date graduated or will graduate \_\_\_\_\_
3. Extracurricular activities: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
4. Hobbies: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
5. Sports activities: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
6. Field of study (desired degree): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

This is a  1 year  2 year  3 year  4 year study program.

7. Name and address of the college or university you plan to attend: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**C. FINANCIAL INFORMATION**

Financial need is not normally a selection criteria. However, in some cases of extreme need, it may be used as a factor. The lack of financial need will never be a cause for non-selection. Individuals applying as a son/daughter of a member are not required to answer question 3 in this section. Individuals applying as a spouse of a member are not required to answer questions 1, 2, or 7 in this section.

- 1. Father's annual income \_\_\_\_\_
- 2. Mother's annual income \_\_\_\_\_
- 3. Total household annual income \_\_\_\_\_
- 4. Number of dependent children in family: \_\_\_\_\_
- 5. Do you plan to work while attending school?     Yes     No
- 6. Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- 7. Percentage contribution by parents toward your education: \_\_\_\_\_

**D. PUBLICITY INFORMATION**

- 1. Home town newspaper or other media: \_\_\_\_\_
- 2. Address: \_\_\_\_\_  
\_\_\_\_\_
- 3. Names of parents or spouse: \_\_\_\_\_
- 4. Address of parents or spouse: \_\_\_\_\_

**E. CERTIFICATION**

**I understand that academic scholarships are awarded for undergraduate study only for a maximum of four years.**

**I understand that only individuals selected to receive scholarships will be notified.**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

**Deadline for submission of application is March 31 of each year.**

## Instructions to Scholarship Applicants

The information you furnish will aid in determining the grant of a scholarship. You may be requested to furnish additional data for consideration. All scholarship applications must be submitted with all related documents attached. Applications received without required documents will not be considered by the Scholarship Selection Committee.

### Checklist for Sons & Daughters of NCOA Members

- Completed application.
- Two letters of recommendation from your school, i.e. principal, counselor/vocational director, teacher of your choice.
- Autobiography.
- A personal letter of recommendation from an adult who is not a relative.
- A certified transcript of your high school or college grades - depending on which currently attending. This may be submitted separately by school if necessary.
- A copy of your ACT or SAT scores.
- The Non Commissioned Officers Association is a patriotic organization; therefore, the applicant is required to submit a composition on Americanism (consisting of **not less than 200 words**).
- Only those selected to receive scholarships will be notified. If you would like to receive the list of scholarship recipients, please include a self-addressed stamped envelope.
- Keep a duplicate of all documents submitted.

### Checklist for Spouses of NCOA Members

- Completed application.
- A copy of your high school diploma or GED equivalent.
- A certified transcript of all college courses completed, if any.
- Certificate of completion for any other courses of training.
- A brief biographical background.
- A letter of intent describing the following:
  - A. Degreed course of study.
  - B. Plans for completion of a degreed program.
  - C. Closing paragraph on "What a College Degree Means to Me."
- Only those selected to receive scholarships will be notified. If you would like to receive the list of scholarship recipients, please include a self-addressed stamped envelope.
- Keep a duplicate of all documents submitted.

Mail **ALL** information in **ONE COMPLETE** package to:  
NCOA Scholarship Fund, Inc.  
P.O. Box 33790  
San Antonio, TX 78265

## ADDITIONAL INFORMATION

1. Parent, guardian or spouse **MUST** be a member of the Non Commissioned Officers Association.
2. Any spouse who is awarded a spouse grant **must** apply for membership in one of the NCOA membership categories (i.e. Regular, Associate, Veteran, Auxiliary or Apprentice.)
3. In order to be considered for the upcoming (September to June) school year, your application must be received by **March 31**.
4. Monies granted for the scholarships will be administered by the institution so designated. If the student does not complete a full year's study, the unused portion of the monies originally grant by the NCOA Scholarship Fund will be returned to the NCOA Scholarship Fund.
5. Scholarship awards may be used to pay for room and board, tuition and library fees, text books and related instructional materials. These grants are intended to provide financial assistance for students enrolled in college-level institutions.
6. Awarding of NCOA scholarships is not limited by race, color, creed, national origin or sex.
7. Student grants are not guaranteed for renewal. Students must maintain a "B" average and carry the prescribed minimum of 15 hours to be considered for additional NCOA scholarship awards on an annual basis. To apply for a renewal of your scholarship grant, you must submit an NCOA Scholarship Renewal Application. Forward the application along with a certified transcript showing your last semester's grades to arrive at NCOA Headquarters not later than May 31 of the current school year. Parent's/guardian's/spouse's NCOA membership must be current in order to apply for scholarship renewal.
8. **Only individuals selected to receive NCOA Scholarships will receive notification letters.**